



CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council held on Tuesday 25th June 7.45 pm following Planning Meeting in the **Blackwell 10 The Common, Chipperfield**

To Councillors: *H Laverack - **Chairman**, - E Flynn **Vice Chairman**, W Bathurst, G Bryant T McGuinness CA Heaphy and J Sayers.*

In attendance Mrs U Kilich Clerk to the Council and Councillor Riddick

23/19 CHAIRMANS ANNOUNCEMENTS

The Chairman announced details of the arrangements in case of fire or other events that might require the meeting room or building to be evacuated.

24/19 APOLOGIES FOR ABSENCE

Councillor(s) Adeleke, and Barratt sent their apologies.

25/19 DECLARATIONS OF INTEREST

There were no declarations of interest.

26/19 MINUTES

It was **PROPOSED** by Councillor Flynn, seconded by Councillor Cassidy and **RESOLVED** that the minutes of the meeting held on Tuesday 14th May 2019 be accepted as a true record.

27/19 TO APPOINT MEMBERS OF COMMITTEES

It was **PROPOSED** and unanimously **RESOLVED** the following Committees and Working Groups for 2019/20.

COMMITTEES

	Chairman	Deputy Chairmen	Memeber	Member
PLANNING	Geoff Bryan	Eamonn Flynn	Kevan Cassidy	Tony McGuinness
PERSONNEL	Jooles Sayers	Eamonn Flynn	Wendy Bathurst	Harry Laverack

Notes: "Highways" also includes Transport, Utilities & Waste
 "Open Spaces" includes footpaths

	Lead	Member	Member	Member
F&GP	Harry Laverack	Eamonn Flynn	Kevan Cassidy	Wendy Bathurst
Highways	Tony McGuinness	Eamonn Flynn		
Open Spaces	Wendy Bathurst	Carley -Anne Heaphy		
Youth & Education	Carly-Anne Heaphy			
Allotments *	Wendy Bathurst			

* The Clerk to The Council is the Allotment Manager responsible for all legal and financial aspects including rental agreements.

Councillor..... Date

REPRESENTATIVES FOR OUTSIDE ORGANISATIONS

HAPTC	Harry Laverack
Small Hall/Village Hall	Jooles Sayers
Chipperfield News	Wendy Bathurst
Chip Care	Kevan Cassidy
Police & Neighbourhood Watch	Tony McGuinness
Friends of Chipperfield Common	Wendy Bathurst
British Legion	Harry Laverack
Sports Club	Jooles Sayers

SPECIAL TASKS AND ADVISORS

IT System Inc. Website	Harry Laverack
Equestrian and Farming	Geoff Bryant
Legal Advice	Jooles Sayers
Historical Advice	Andrew Knobbs
Employment Law Advice	Harry Laverack
Health & Safety	Jooles Sayers

28/19 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED

To receive the Chairman's report and note any correspondence received

1. Bus Shelter Tower Hill – Councillor Laverack informed members that the bus shelter on Tower Hill is dilapidated and needs replacing. Herts County Council have offered £7k towards the new bus shelter.

Action: The Clerk to place the order for a new bus shelter.

2. HAPTC 6th June 2019 – There is a course for Community Organisers Course in October 2019, please liaise with the Clerk if anyone is interested.

29/19 FINANCE AND GENERAL PURPOSE

- a. Accounts Summary YTD – Councillor Laverack informed members that at F&GP on the 19th June 2019, councillors looked through the YTD Summary, apart from few items being miscoded, there are no major adverse variance to report.
- b. Insurance - Councillor Laverack informed all members that CPC has renewed the insurance with Came and Company for the current financial year.
- c. Clerks working hours and increase in the next scale – Councillor Laverack informed members that the Clerk has now reduced her working hours from 26 hours a week to 22 hours a week. As the Clerk is coming up to her first year at CPC, it was recommended that the Clerk moves up to the next scale at 31 new (old scale 37). Due to reduction in working hours, the budget for 2019/20 will be within the budget.
- d. Little Wynch – Councillor Laverack updated councillors on the development of the Little Wynch. DBC will follow up with the removal of the house sign, DBC to update CPC by 8th July 2019.

Councillor..... Date

30/19 REPORT FROM BOROUGH/COUNTY COUNCILLORS

Councillor Riddick informed members that Garden Scene Development was approved at the Development Management Committee, the two applications on Longfield have been withdrawn. Councillor Riddick objected to Chantry View as did CPC, the application was approved by DBC.

31/19 REPORT FROM WORKING GROUPS

1. OPEN SPACES

- a. **Bins** – Councillor Bathurst informed members that CPC approved to purchase two bins, one for Scatterdales and one on The Common behind the Cricket Club.
- b. Councillor Bathurst met with The Friends of Chipperfield, she has organised another meeting in August which she will host.

2. YOUTH AND EDUCATION

Councillor Heaphy informed members all the clubs are performing well, St Paul’s School had the Ofsted report, the inspection seems to have gone well. Councillor Heaphy will report once the formal report has been submitted to St Paul’s School.

3. POLICE REPORT

Councillor McGuinness informed members no crime report received by CPC. Councillor Laverack updated all members re the youth gang that are going around destroying council property. The incident has been reported to PCSO Bardhyl.

4. HIGHWAYS

Potholes – Councillor McGuinness informed members that Peter Wright has not acknowledged his email requesting a meeting. Councillor Laverack suggested in liaising with Councillor Roberts to find out the correct procedure in dealing with highways, especially if Councillor Roberts has stepped down with his responsibilities.

5. PLANNING

Bucks Hill – Councillor Bryant informed members that the site on Bucks Hill was placed on auction site for £30k, it was sold for £296k.

Royal Oak Community Asset – The Clerk informed members she is in the process of completing the Nomination for listing as an Asset of Community Value,

6. ALLOTMENTS

Allotment AGM - Councillor Bathurst informed members that Allotment AGM will take place on the 3rd July 2019 in the Small Hall at 7.30 pm.

Shed on the allotment – It was proposed by the Clerk to have a shed to store the council equipment, however, Councillor Laverack mentioned that in view of the Garden Scene Development being approved there is a possibility the Council will have sufficient storage space.

32/19 DATE OF NEXT MEETING

The next meeting will be held on the 6th August 2019 following the planning meeting @ 7.15 pm in the Blackwells 10 The Common Chipperfield WD4 9BS

Councillor..... Date