



Minutes of the meeting of the ANNUAL Chipperfield Parish Council, held on Monday 16th May 2016 in the **Small Hall, The Common, Chipperfield**

To Councillors: H Laverack - Chairman, - E Flynn – Deputy Chairman, W Bathurst, K Cassidy, P Ingram, C Luff S Mant, and T Vyse

In attendance Mrs C Butcher Clerk to the Council

9/16 ELECTION OF CHAIRMAN

It was proposed by Cllr Flynn and seconded by Cllr Ingram and by a unanimous decision it was **RESOLVED** that Harry Laverack be elected as chairman of the council.

10/16 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Councillor Laverack accepted and signed the declaration of acceptance

11/16 ELECTION OF VICE CHAIRMAN

It was proposed by Cllr Laverack seconded by Councillor Stephen Mant and it was **RESOLVED** that Councillor Eamonn Flynn be elected as Vice Chairman of the council.

12/16 CHAIRMANS ANNOUNCEMENTS

The Chairman announced details of the arrangements in case of fire or other events that might require the meeting room or buildings evacuation.

13/16 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Vyse and Cllr Luff

14/16 DECLARATION OF INTERESTS

There were no declarations of interest

15/16 TO APPOINT MEMBERS OF COMMITTEES

It was proposed by Cllr Laverack and seconded by Cllr Ingram and it was **RESOLVED** that the Personnel and Planning committee's members remain unchanged.

16/16 MINUTES OF LAST MEETING

It was proposed by Cllr Mant and seconded by Cllr Flynn and **RESOLVED** that the minutes of the meeting held on Monday 18th April 2016 be accepted as a true record

17/16 MATTERS ARISING FROM THOSE MINUTES

There were none

18/16 FINANCE AND GENERAL PURPOSE

Copies of the year end unaudited accounts were circulated and approved. Proposed by Cllr Laverack and seconded by Cllr Ingram and also **RESOLVED** that the salaries of the warden and the ranger be increased by 4% back dated to 1st April 2016.

Signed _____

Dated _____

19/16 REVIEW OF STANDING ORDERS

Cllr Laverack informed council that it was necessary to review the council's standing orders and that the chairman and clerk would prepare draft revised standing orders to be presented at the next council meeting.

20/16 REPORTS FROM WORKING GROUPS

1. OPEN SPACES REPORT

Cllr Ingram informed council that an open spaces meeting is scheduled for the 23rd May. He informed council that the rubbish in Croft Meadow had finally been removed. This was removed by our warden following the wait for Dacorum to clear the rubbish.

Cllr Ingram spoke of possible usage of the scrub land between Blackwells and The White House. The Clerk to enquire who owns it. Cllr Ingram asked if the couple who complained about the camper van were invited into the office as previously discussed. It was noted that Colin Chambers is looking into the bylaws, The Clerk informed Cllr Ingram that Colin Chambers knows the couple well and would try and make contact with them.

2. YOUTH AND EDUCATION

Cllr Cassidy informed council of meetings with the school, and various ideas for the events on the 9th July, It was confirmed that the medals for schoolchildren had been ordered. Cllr Cassidy spoke of a suggestion made from the school of forming a Junior Parish Council.

3. POLICE REPORT

Cllr Ingram informed council there had been 3 crimes in April.

Cllr Ingram spoke of Barty visiting the school and a big truck was taken into the school to demonstrate the dangers to children. It was noted the head teacher was pleased with how this exercise went.

4. PLANNING

Nothing to report

5. HIGHWAYS

It was reported that the pot hole on the Chapel Croft crossroads had now been repaired

Cllr Mant informed council he would have some more information on speed signs for the next meeting.

6. ALLOTMENTS

Cllr Bathurst informed council of quotes she had received for a proposed gate with memorial plaque for the late David Nobbs. The first quote proved too expensive, the best price was £1600

The second quote from Jarman's of Bovingdon was presented to council being £800 for the gate, a further £191 from a sign making company for a plaque coming in at under £1000 which was the amount received from the donation.

It was proposed by Cllr Laverack and seconded by Cllr Cassidy and it was **RESOLVED** that that Cllr Bathurst and the Clerk to go ahead with the order to ideally be unveiled at the allotment AGM

21/16 REPORT FROM BOROUGH/COUNTY COUNCILLOR

There was no report

22/16 TO DISCUSS PROPOSED EVENTS

Cllr Cassidy spoke of Village Day discussions. The Clerk informed council of her communication with Dacorum regarding a wedding taking place on the 9th July when a helicopter would be landing on the common. The Clerk had been speaking to Chris Price of DBC also liaising with the school.

Signed _____

Dated-----

23/16 TO DISCUSS CAR PARK QUOTES

Quotes were presented to Council, by the Clerk, it was agreed that Cllr Flynn will speak to Chiltern Resurfacing regarding a specification. Costings to be discussed at Open Spaces meeting on the 23rd May

24/16 TO DISCUSS REPAIR OF VILLAGE SIGNPOSTS

A quote and photos of the signposts were presented to council by the Clerk, It was agreed the Clerk would discuss the condition of the signposts with the contractor before confirming work to go ahead

25/16 TO DISCUSS CORRESPONDENCE FROM CDA

This was deferred until the next council meeting.

26/16 DATES OF PARISH COUNCIL MEETINGS for 2016/17

It was proposed by Cllr Cassidy and seconded by Cllr Bathurst and it was **RESOLVED** that that full council meetings would take place on the third Monday of July, September, November of 2016 and January, February, March, April and May of 2017. Planning meetings to be convened on the 3rd Monday of each month throughout 2016/17.

27/16 DATE OF NEXT MEETING

The next meeting will be held on the 18th July 2016 following the Planning Committee Meeting at approximately 7.45 to be held in the Small Hall, The Common, Chipperfield WD4 9BS

The meeting closed at 9.10

Carole Butcher



Clerk to the Council

**Chipperfield Parish Council
Chipperfield Village Hall
The Common, Chipperfield**

TEL: 01923 263901

Signed -----

Dated -----