



CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council, held on Monday 21st May 2018
in the **Small Hall The Common, Chipperfield**

*To Councillors: H Laverack - **Chairman**, - E Flynn – **Deputy Chairman**, W Bathurst, K Cassidy, C Luff
G Bryant T.Mc Guinness CA Heaphy*

In attendance Mrs C Butcher Clerk to the Council Borough Cllr Adeleke

1 member of the public

9/18 ELECTION OF CHAIRMAN

It was **PROPOSED** by Cllr Cassidy and seconded by Cllr Bathurst and **RESOLVED** that all were in favour that Cllr Laverack remains as Chairman for the ensuing year.

10/18 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

The Clerk and Cllr Laverack both signed the acceptance form

11/18 ELECTION OF VICE CHAIRMAN

It was **PROPOSED** by Cllr Bryant, seconded by Cllr Laverack and **RESOLVED** that all were in favour that Cllr Flynn remains as Deputy Chairman for the ensuing year.

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12/18 CHAIRMANS ANNOUNCEMENTS

The Chairman announced details of the arrangements in case of fire or other events that might require the meeting room or building to be evacuated.

13/18 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Flynn, Borough Cllrs Riddick and Barratt

14/18 DECLARATION OF INTERESTS

There were no declarations of interest

15/18 TO APPOINT MEMBERS OF COMMITTEES

It was **PROPOSED** and all were in favour that committee members remain the same for the ensuing year

PLANNING

Geoff Bryant **Chairman**
Eamonn Flynn **Vice Chairman**
Kevan Cassidy
Tony McGuinness

PERSONNEL

Eamonn Flynn
Wendy Bathurst
Harry Laverack
Chris Luff

Signed _____

Dated _____

16/18 MINUTES

It was proposed by Cllr Bryant, seconded by Cllr Bathurst and RESOLVED that the minutes of the meeting held on Monday 16th April 2018 be accepted as a true record.

17/18 CHAIRMANS REPORT & CORRESPONDENCE

The Clerk informed council of correspondence received regarding the Two Brewers, There are a number of residents keen to restore the look of the frontage of the Two Brewers

18/18 FINANCE AND GENERAL PURPOSE

- 1. The Clerk informed council of the receipt of parish funding received on the 13th April 2018. The total being £60,107.84**

Precept Demand	£43,202.55
Council Tax Support Grant	£961.29
Concurrent services	£9278.38
Wardens Grant	£6665.62

Total for 2018/19 £60,107.84

Council noted £4497.50 had been received in April for CIL funds

Council noted £180.00 had been received from DBC for filming in October 2017

- 2. INSURANCE**

It was **PROPOSED** by Cllr Laverack, seconded by Cllr Bathurst and **RESOLVED** that Chipperfield Parish Council remain with Came & Company insurers for the ensuing year, the policy being due for renewal on the 1st June 2018

- 3. Review of Councils complaint procedure**

The Clerk informed council of the complaints procedure on our website

- 4. Review of council's/and or staff subscriptions to other bodies.**

It was **PROPOSED** by Cllr Bathurst, seconded by Cllr Bryant and **RESOLVED** that on the Clerk's recommendation that council continue to subscribe to HAPTC and SLCC

Signed _____

Dated _____

19/18 **REPORTS FROM WORKING GROUPS**

1. **OPEN SPACES REPORT**

Cllr Bathurst informed council she had met up with Cllr Roberts to look at the Whippendell Hill footpath, Cllr Roberts agreed to fund £500 locality budget money for work to be carried out in the autumn. There was also agreed the warden would scrape back some of the area.

2. **YOUTH AND EDUCATION**

Cllr Luff informed council the Football club have their awards ceremony on the 8th June

3. **POLICE REPORT**

Cllr McGuinness informed council there had been an improvement in the recent crime figures

4. **HIGHWAYS**

There was no report

5. **ALLOTMENTS**

Cllr Bathurst informed council there were currently one and a half plots available and she was meeting a prospective holder the next day.

20/18 **NEIGHBOURHOOD PLAN**

Cllr Bryant spoke of our guest speaker at the APM being Giles Meredith. and the connection with a Neighbourhood Plan in that a housing needs survey is required. Cllr Bryant informed council it is not cheap, however there are grants available. It can be outsourced, but everything has to be evidence based. For our neighbouring parish, Bovingdon, it is a must and not a choice as huge sites have been identified. Cllr Bryant spoke of letting all residents know, and volunteers with skills would be needed. Cllr Bryant proposed for all councillors to attend a meeting prior to planning on the 18th June when a guest speaker would give a presentation on the Neighbourhood plan. Cllr Bryant gave all councillors literature to read prior to the future meeting.

21/18 **SMILEY FACE CAMERA**

Cllr McGuinness updated Council on the proposed Smiley Faces. It was **PROPOSED** by Cllr Cassidy, seconded by Cllr McGuinness and **RESOLVED** that the 1st sign would be situated on Tower Hill. Cllr McGuinness stated that road safety funds would not insist on speed tests.

22/18 **DATA PROTECTION**

The Clerk informed council that the government are still to approve the exemption of a council needing to appoint a Data Protection officer. The ICO have stated that Councils should be working towards compliance but do not expect councils to be compliant by the 25th May.

Signed _____

Dated _____

23/18 PARKING

It was **PROPOSED** by Cllr Cassidy, seconded by Cllr Luff that Cllr McGuinness investigates costs of reinstating white lines on the corner of the Two Brewers crossroads, following several complaints

24/18 MEETING DATES

It was **PROPOSED** by Cllr Cassidy, seconded by Cllr Bryant and **RESOLVED** that the meeting dates circulated to Councillors prior to the meeting for the ensuing year are acceptable.

25/18 DATE OF NEXT MEETING

The next meeting will be held on the 9TH July 2018 following the planning meeting at approximately 7.45, to be held in the Village Hall, The Common WD4 9BS

Carole Butcher
Clerk to the Council

Clerk to the Council
The Village Hall,
The Common, wd4 9bs

The meeting closed at 9.42

Signed _____

Dated _____