



# Chipperfield Parish Council

Minutes of the meeting of the of the Chipperfield Parish Council held on Monday 20<sup>th</sup> January 2014 held in the Small Hall, The Common, Chipperfield at 7.45 pm

Present:- Councillor E Flynn (Vice Chairman)  
Councillor W Bathurst  
Councillor P Ingram  
Councillor G Kempston  
Councillor S Mant  
Councillor D Nobbs  
Councillor J Webby

In Attendance: Mrs J Dawes, Clerk to the Council  
1 Members of the Public

- | <b>189/13</b> | <b><u>Chairman's Announcements</u></b>   | <b>Action</b> |
|---------------|--|---------------|
|               | Councillor Flynn took the Chair and announced details of the arrangements in case of fire or other events that might require the meeting room or buildings evacuation  |               |
| <b>190/13</b> | <b><u>Apologies for Absence</u></b><br>Apologies for Absence were received, recorded and accepted from Councillor Laverack   |               |
| <b>191/13</b> | <b><u>Declarations of Interest</u></b><br>There were no declarations of interest.  |               |
| <b>192/13</b> | <b><u>Minutes of the Last Meeting</u></b><br>It was proposed by Councillor Webby, seconded by Councillor Ingram and <b><u>RESOLVED</u></b> that the minutes of the meeting held on Monday 18 <sup>th</sup> November 2013 be signed as a true Record.   |               |
| <b>193/13</b> | <b><u>Matters Arising</u></b><br>There were no matters arising.  |               |
| <b>194/13</b> | <b><u>Report from Borough / County Councillor</u></b><br>Apologies had been received from County Councillor Roberts.   |               |
| <b>195/13</b> | <b><u>Reports from meetings with other organisations</u></b><br>Councillor Bathurst had attended the AGM of Chipperfield News at Burford House on 23 <sup>rd</sup> November. She reported that the hard working team that produce and deliver the village paper carefully scrutinised the accounts and although advertising revenue was down on the previous year this was due to a loyalty discount policy and not a lack of advertisers. Indeed there is currently a waiting list for space, but all agreed that 4 pages of adverts were enough. The demand for inserts was high, with a record number included. As these create a lot of extra work for the delivery team it was decided to increase the charge for this service. |               |
| Signed.....   |  | Dated.....    |

She had come away feeling that the News was in good hands and that they would be needing copy for a good few years to come.

Councillor Webby reported that she had accompanied Councillor Laverack to St Pauls School to be introduced to the head teacher and to discuss issues affecting the school.

196/13

**Clerks Report**

The Clerk updated members on the status of the new website it was envisaged that the site would go live on 1<sup>st</sup> March and that a link would be placed on the existing village site to go through to the Parish Council site. She reminded members that biographies were needed for them and for the working groups.

197/13

**Police Report**

Councillor Ingram introduced the police report for December. There had been 4 crimes reported during December, these were the theft of a motor home, theft of a handbag from a car in Windmill Hill and the theft of number plates from a car parked near the cricket pitch. Some number plates had been found abandoned and then subsequently taken again by the Councils Ranger, these were not connected to the car in the car park. It was also reported that a cannabis factory had been raided by the police on 11<sup>th</sup> January, and plants were destroyed in a private house on The Croft estate.

198/13

**Report from Personnel Committee**

There was no report but the Clerk reminded members of the Committee that it would soon be time to carry out appraisals.

199/13

**Finance & General Purposes Report**

The Finance & General Purposes group had concentrated on working through the budget proposal and precept. It had set the recommendations for the grants as part of the budget proposal.

200/13

**Budget and Precept 2014/15**

The Clerk presented the budget and precept proposal for the financial year 2014/15 to the Council. Following detailed discussions:-

It was proposed by Councillor Kempston, seconded by Councillor Bathurst and **RESOLVED** that the budget be accepted and a request for payment be made to Dacorum Borough Council for £46,773 comprising

Precept	£29,350
Concurrent	£11,050
Warden	£ 6,373

It was proposed by Councillor Ingram, seconded by Councillor Webby and **RESOLVED** that grant payments as per the table attached, totally £9805 be approved for the financial year 2014/15.

It was proposed by Councillor Kempston, seconded by Councillor Bathurst and **RESOLVED** that the grant for the Victoria walk be increased to £75 for the year

Signed..... Dated.....

2013/14 and for subsequent years.

It was proposed by Councillor Mant, Seconded by Councillor Nobbs and **RESOLVED** that a grant be paid to the Chipperfield Cricket Club of £480 be paid for the year 2013/14 for the firework event.

201/13

**Monthly Accounts and Accounts for Payment**

The monthly statement of accounts paid and the bank reconciliation as at 31<sup>st</sup> December 2013 as attached, were discussed. It was proposed by Councillor Webby, seconded by Councillor Ingram and **RESOLVED** that the list of cheques be approved. It was proposed by Councillor Mant, seconded by Councillor Ingram and **RESOLVED** that the financial statement and bank reconciliation be approved

202/13

**Open Spaces Report**

The open spaces group had met with Adriana Livingstone and Colin Chambers to discuss a number of outstanding matters. It was reported that the easy access path was being well used.

203/13

**Events Working Group Report**

As Dacorum didn't seem to have a policy no further work had been done, the Clerk would try to contact the regeneration department at DBC to see if they were aware of the policy.

204/13

**Allotments Report**

There was nothing to report on the allotments, Councillor Bathurst would be attending the Horticultural Society's AGM.

205/13

**Youth & Education Report**

Councillor Webby gave her report under minute 195/13.

206/13

**Highways, Road Safety and Transport Report**

There were still concerns regarding communication from Highways and a meeting was presently being organised. The zigzag lines outside the school had now been painted as has the lines on the Tower Hill junction. The stop sign adjoining the Royal Oak blew down in the recent high winds and has been reported to the Highways team.

There is a problem with a water leak near the junction of Scatterdells Lane & Tower Hill that the water board were denying responsibility for as they believe it is caused by excess water run off. The Clerk was asked to contact County Councillor Roberts to see if he was able to investigate.

Signed..... Dated.....

207/13            **Correspondence**  
There was no correspondence.

208/13            **Items for the Next Agenda**  
Friends of Chipperfield Common, to try and resurrect the volunteers group, ask  
Colin Chambers if he is able to attend.

209/13            **Date of Next Meeting**  
The next meeting is to be held on 17<sup>th</sup> February 2014 after the Planning  
Committee meeting.

The meeting closed at 9.15 pm

Signed..... Dated.....

**Minute 200/13 Grants awarded**

<b>Organisation</b>	<b>Reason for grant</b>	<b>Power</b>	<b>Amount awarded 13/14</b>	<b>Amount requested 14/15</b>	<b>Amount granted 14/15</b>
Chipperfield Clarendon Cricket Club	Referbishment of practice nets	Section 19 Local Gov't Act (Misc's Provisions) Act1976	£500.00	£5,000.00	1,200.00
Chipperfield Village Hall	Redecoration	Section 133 Local Gov't Act 1972	£1,750.00	£1,753.00	1,200.00
Chipperfield Tennis Club	resurfacing and refencing front court	Section 19 Local Gov't Act (Misc's Provisions) Act1976	£0.00	£1,000.00	750.00
Chipperfield Clarendon Cricket Club	Fireworks 2014/15	Section 145 (1) (a) Local Gov't Act 1972	£0.00	£480.00	480.00
Chipperfield Corinthians	install a new gate and hard storage area	Section 19 Local Gov't Act (Misc's Provisions) Act1976	£1,200.00	£2,000.00	1,000.00
Chipperfield Corinthians Youth Football Club	Goals	Section 19 Local Gov't Act (Misc's Provisions) Act 1976	£0.00	£550.00	550.00
Chipperfield Project Group	to aid the preparation of land for an additional burial ground	Local Government Act 1972 s214(2)	£0.00	£1,000.00	1,000.00
Liz Holliday Fund	to provide prizes to school children	Section 137 Local Gov't Act 1972	£50.00	£50.00	50.00
St Pauls School	Victorian Walk 2014	Section 137 Local Gov't Act 1972	£50.00	£75.00	75.00
St Pauls School	IT renewal	Section 137 Local Gov't Act 1972		£0.00	2,000.00
St Pauls Church	Church yard Maintenance		£1,500.00	£1,500.00	1,500.00
<b>Total amount</b>			<b>£5,100.00</b>	<b>£12,463.00</b>	<b>£9805.00</b>

Signed..... Dated.....

## Minute 201/13 Cheques for Payment & Financial Reconciliation

Date	Cheque	Name	Reason	Amount £
09/12/2013	100150	Arco Ltd	safety equipment	64.48
09/12/2013	100151	Virgin Media Business	telephone & broadband	55.25
09/12/2013	100152	R J Pritchard	Hedgecutting allotments	120.00
09/12/2013	100153	Staples	printer ink	64.50
09/12/2013	100154	HAPTC	guidance books	99.98
09/12/2013	100155	Mrs J Dawes	wages	834.35
09/12/2013	100156	Mr P Sadler	wages	487.50
09/12/2013	100157	Mr A Orchard	wages	190.53
		<b>December</b>	<b>Total Expenditure</b>	<b>1916.59</b>
13/01/2014	100158	Mrs M Nobbs	Victorian Walk prizes	75.00
13/01/2014	100159	Mrs K Purvis	Allotment deposit refund	55.00
13/01/2014	100160	Mrs G Seal	Allotment deposit refund	55.00
13/01/2014	100161	Mr A Orchard	Wages January	172.43
13/01/2014	100162	Mr P Sadler	Wages January	487.50
13/01/2014	100163	Mrs J Dawes	Wages January	889.35
13/01/2014	100164	Smiths of Derby Ltd	Clock Service	208.80
13/01/2014	100165	Kings Langley Parish Council	Dog Waste bags	216.60
13/01/2014	100166	HMRC	Tax & NI	1195.51
13/01/2014	100167	A Plan Insurance	Van Insurance	423.37
13/01/2014	100168	Virgin Media Business	Telephone and Broadband	51.14
13/01/2014	100169	Chipperfield Corinthians Football Club	Damage to fencing caused by allotment tree	187.00
13/01/2014	100170	The Small Hall (Chipperfield Youth Club)	room hire	90.00
13/01/2014	100171	Staples	paper	25.98
13/01/2014	100172	C J Saunders	hedge cutting	252.00
		<b>January</b>	<b>Total Expenditure</b>	<b>6301.27</b>
01/12/2013	DD	Dacorum Borough Council	Garage Rental	42.00
01/01/14	DD	Dacorum Borough Council	Garage rent	42.00
09/01/14	DD	Right Fuelcard	Fuel	25.27
		<b>DD</b>	<b>Total Expenditure</b>	<b>109.27</b>
<b>December &amp; January Expenditure</b>				<b>8327.13</b>

Cheques 100150 to  
100157 signed by H Laverack & S Mant  
Cheques 100158 to  
100172 signed by H Laverack & D Nobbs

Signed..... Dated.....

**Bank Reconciliation as at December 2013**

Scottish Widows	77,000
NatWest Reserves	19599.52
NatWest Current	<u>0</u>
	96,599.52

Less Outstanding cheques

100111	488.18
100151	55.25
100152	120.00
100154	99.98
100157	190.53

953.94

**Total Balance**

95,645.58

less January Cheques -4451.95

Projected forecast for end Jan 15147.57 91,193.63

Signed..... Dated.....