



**Minutes of the meeting of the of the Chipperfield Parish Council held on Monday 16<sup>th</sup> November 2015 in the Small Hall, The Common, Chipperfield at 7.45 pm**

**Present:-**        **Councillor H Laverack ( Chairman )**  
                      **Councillor E Flynn ( Vice Chairman)**  
                      **Councillor W Bathurst**  
                      **Councillor K Cassidy**  
                      **Councillor P Ingram**  
                      **Councillor S Mant**  
                      **Councillor T Vyse**

**In Attendance**     **Mrs C Butcher**     **Clerk to the Council**  
                              **Mr C Luff**

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- 109/15        **CHAIRMAN’S ANNOUNCEMENTS**  
The Chairman announced details of the arrangements in case of fire or other events that might require the meeting room or building’s evacuation
- 110/15        **APOLOGIES FOR ABSENCE**  
There were none
- 111/15        **DECLARATION OF INTERESTS**  
There were none
- 112/15        **MINUTES OF LAST MEETING**  
It was proposed by Cllr Mant, seconded by Cllr Laverack and it was **Resolved** that the minutes be accepted as a true record of proceedings
- 113/15        **MATTERS ARISING FROM THOSE MINUTES**  
There were none
- 114/15        **CLERKS REPORT**  
The items were covered in other reports
- 115/15        **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Chipperfield Parish Council,  
The Village Hall  
The Common, Chipperfield  
Herts.  
WD4 9BS  
Tel: 01923 263 901  
email: [parishclerk@chipperfield.org](mailto:parishclerk@chipperfield.org)  
website: [www.chipperfieldparishcouncil.gov.uk](http://www.chipperfieldparishcouncil.gov.uk)



There were none

116/15 **FINANCE AND GENERAL PURPOSE REPORT**

1. The financial statement was agreed by Cllr Mant, seconded by Cllr Flynn
2. Accounts Payable. To be discussed at F & GP meeting
3. It was proposed by Cllr Laverack and seconded by Cllr Flynn to increase the Clerks hours for a period of 6 months and then to be reviewed
4. It was proposed by Cllr Laverack and seconded by Cllr Flynn To purchase the RBS Accounting software package.
5. It was proposed by Cllr Laverack and seconded by Cllr Mant To temporary outsource the accounting function.
6. It was proposed by Cllr Laverack and seconded by Councillor Cassidy that more information was needed on certain applications and would be discussed at the F & GP Meeting

117/15 **REPORTS FROM WORKING GROUPS**

**OPEN SPACES REPORT**

Please see Cllr Ingram's report attached

**YOUTH AND EDUCATION**

Councillor Vyse updated councillors on her meetings with the school. playground equipment being condemned and a grant to be applied for by the school. Although the cut-off date was 6<sup>th</sup> October it was agreed a late application will be considered.

Councillor Vyse informed councillors that the book swap is due to start in 2016 on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of the month in The Parish Rooms. this will be the same timings as the mobile library which ceased.



**Signed**

**Dated**

**POLICE REPORT**

There was no police report ( Received late, 17<sup>th</sup> November, will therefore be included in next meeting).

**PLANNING**

Nothing to report

**HIGHWAYS**

The village fireworks are to be discussed at the F & GP meeting

118/15

**VILLAGE SIGNS**

The Clerk and Cllr Ingram have both liaised with the contractor, the quote was proposed by Cllr Ingram and seconded by Cllr Flynn. The new signs should be erected by the end of the year.

119/15

**DEFIBRILLATOR TRAINING**

The Clerk is to contact East of England Ambulance for details and costs.

120/15

**CO-OPTION OF NEW COUNCILLOR**

Chris Luff was co opted in as a new Councillor, proposed by Cllr Laverack and seconded by Cllr Flynn

121/15

**PARKING GENERAL**

It was agreed the Clerk should contact Colin Chambers to go ahead with height restriction on the far side of the common as suggested previously by Colin. It was suggested the council speak to Bardi regarding the dangerous parking on the junction by The Larder. Other parking issues also to be discussed at the F& GP Meeting

122/15

**DATE OF NEXT MEETING**

The next meeting to be held Monday 21<sup>st</sup> December 2015 following the Planning Committee Meeting at approximately 7.45 to be held in the Small Hall, The Common, Chipperfield

The meeting closed at 9.06pm.

Signed

Dated

Chipperfield Parish Council,  
The Village Hall  
The Common, Chipperfield  
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