



## CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council, held on Monday 16<sup>th</sup> January 2017  
in the **Small Hall, The Common, Chipperfield**

To Councillors: *H Laverack - Chairman, - E Flynn – Deputy Chairman, W Bathurst, K Cassidy, P Ingram, C Luff & S Mant*

*In attendance* Mrs C Butcher Clerk to the Council

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### 127/16 CHAIRMANS ANNOUNCEMENTS

The Chairman announced details of the arrangements in case of fire or other events that might require leaving the meeting room or building evacuated

### 128/16 APOLOGIES FOR ABSENCE

Apologies were received Cllr Ingram

### 129/16 DECLARATION OF INTERESTS

There were no declarations of interest

### 130/16 MINUTES OF LAST MEETING

It was **PROPOSED** by Cllr Laverack seconded by Cllr Bathurst and **RESOLVED that:** the Minutes of the meeting held on Monday 21st November 2016 be accepted as a true record of the business transacted.

### 131/16 CHAIRMANS REPORT AND CORRESPONDENCE RECEIVED

1. There had been 2 items of correspondence relating to parking of Landrover Garage vehicles. The Clerk is to contact Bardi our PCSO regarding the law and distances relating to parking near a junction. The Clerk is to make an appointment to speak to the Landrover garage.
2. Correspondence had been received regarding the position of a table and chairs, at the newsagents, being too close to the council noticeboard. This was deemed to be a civil matter of which the council cannot get involved.

### 132/16 FINANCE AND GENERAL PURPOSE

#### 1. Precept

The final precept budget papers were presented to Council for approval. It was **PROPOSED** by Cllr Bathurst and seconded by Cllr Cassidy and **RESOLVED that:** the precept for 2017/18 for a total demand of £40,675.55 be accepted and that the formal application be submitted to DBC.

#### 2. Standing Orders

General Standing Orders (GSO) and Financial Standing Orders (FSO) had been circulated to all councillors on the 18<sup>th</sup> July 2016 and that a small amendment to both orders had been further circulated to all councillors. It was **PROPOSED** by Cllr Cassidy and seconded by Cllr Flynn and **RESOLVED that:** both the GSO and FSO be accepted as applicable for 2017/18.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

**3. Internal Audit**

The internal Audit report had previously been presented to all Councillors. It was **PROPOSED** by Cllr Laverack and seconded by Cllr Flynn and it was **RESOLVED** that: the internal audit report be accepted as a true reflection of the councils activities to date.

**4. Village Hall Lease**

A contribution to the Village Hall's legal cost in providing a lease to CPC for the council office was discussed at length. It was proposed by Cllr Bathurst & seconded by Cllr Flynn that the Parish Council pay half of the legal fees incurred for the survey up to a maximum of £1000. It was noted the need to comply with CPC corporate governance.

Following this discussion, it was **PROPOSED** by Cllr. Bathurst seconded by Cllr Flynn and **RESOLVED that:** A lease for a period of 49 years be accepted by the council on the condition that the rent review period be changed from 3 years to the original 5 years.

5. A request from Chipperfield Choral Society for a contribution of £150 to help fund a souvenir booklet celebrating their 70 year anniversary was discussed. It was **PROPOSED** by Cllr Mant & seconded by Cllr Laverack **RESOLVED** that CPC would contribute on condition that CPC would be acknowledged in the booklet.

**133/16 RESIGNATION OF Cllr Vyse**

Cllr Laverack informed Council the resignation had been accepted, and informed Council of his communication with Cllr Vyse and her reasons for resigning.

The Clerk informed Council she had been notified by DBC that there had not been any applicants for the councillor position up until the cut off date of noon on the 13<sup>th</sup> January 2017. The vacancy would now be co-opted.

**134/16 MEETING DATES**

**April Council meeting**

Council were informed that the April Council and planning meeting will be held on Tuesday 18<sup>th</sup> April in The Parish Rooms, due to the normal 3rd Monday being Easter Monday.

**Annual Parish meeting**

It was agreed that the Annual Parish Meeting be held on Tuesday 9<sup>th</sup> May

**135/16 REPORT FROM BOROUGH /COUNTY COUNCILLOR**

There was no report

**136/16 REPORTS FROM WORKING GROUPS**

**1. OPEN SPACES REPORT**

Cllr Bathurst updated Council on the 4<sup>th</sup> January Open Spaces meeting.

Colin Chambers had been reminded about the dangerous tree on the road side near the Manor house and he would chase this. Colin confirmed he would put long tree trunks opposite Queen Street on the verge, where as a temporary measure of white painted rocks had been placed there by our Warden and Ranger.

Colin was also reminded about the disabled parking bays, Colin having suggested notices to the fencing as opposed to white lines. The Clerk has sent a reminder email.

Colin informed the open spaces group of the slight changes to the management plan.

The good work by FCC was discussed and the importance of keeping FCC going after Colin's retirement.

Colin spoke of the surveyor's report on Little Wynch being 'too woolly' and not strong enough to enable him to go and peg out a line. In the grand scheme of things it is not top of the Dacorum list of legal priorities, although important to us, unfortunately the common belongs to Dacorum and all we can try and do is persuade them that it is important and sets a precedent.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

**2. POLICE REPORT**

The Police report had been sent by Bardi to the Clerk in Cllr Ingram's absence  
The crime figures were slightly down in the village with only minor offences.

**3. HIGHWAYS**

Nothing to report

**4. ALLOTMENTS**

Cllr Bathurst informed Council all rent was now paid and there are currently 5  
Half plots available, for which there has been an advert in Chip News. Council  
were informed tree work needed to be carried out on an Ash Tree and Cllr Bathurst  
had obtained 3 quotes which were presented to Council. It was proposed by Cllr Laverack  
and seconded by Cllr Bathurst to go ahead with the quote from JRB Treework for £300.  
The application had been granted by Dacorum.

The work to be funded by allotment revenues, a profit of £316 was made last year,  
There is a little left from David's gate and the proceeds from the sale on ebay of the  
old wooden gate (£211) Cllr Bathurst added there would be slightly less revenue in  
the coming year unless new tenants rent plots.

**137/16**

**EVENTS**

Cllr Luff informed Council a proposed Village day date had been set for the 15<sup>th</sup> July 2017,  
It had been suggested this would be a fundraiser for the school. Cllr Luff informed  
Council of the proposed plans of using the common and closing the road. The contact  
number for Chris Price @ Dacorum had previously been given to Cllr Luff by the Clerk to  
apply for the relevant forms. Financial support from the Parish Council was requested  
Cllr Laverack stated that a proposal and plan be presented to Council for further discussion

It was suggested by Cllr Luff that there would need to be £1000 minimum to get the  
event up & running. The Clerk is also to speak to Cllr Roberts as he intends to visit the  
office soon.

**138/16**

**DRIVESAFE**

Cllr Luff confirmed that an additional monitoring site had been approved in Chapel Croft. He  
also spoke of the drivesafe volunteers being disillusioned as it appears from Bovingdon  
statistics that the traffic has not slowed down. Cllr. Laverack believed that we should still  
collect more specific data applicable to Chipperfield.

**The meeting closed at 9.35**

**139/16**

**DATE OF NEXT MEETING**

**The next meeting will be held on the 20<sup>th</sup> March 2017 following the planning  
Meeting at approximately 7.45, to be held in the Small Hall, The Common WD4 9BS**

**Carole Butcher  
Clerk to the Council**

**Clerk to the Council  
The Village Hall,  
The Common,  
Chipperfield, WD4 9BS**

**Signed \_\_\_\_\_**

**Dated \_\_\_\_\_**

