



# CHIPPERFIELD PARISH COUNCIL

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To Councillors : H Laverack – **Chairman**, E Flynn – **Deputy Chairman** ,W Bathurst,K Cassidy  
G Bryant , C Luff T.McGuinness CA Heaphy  
Cc Cllr R.Roberts, Cllr S.Riddick, , Cllr G Adeleke, Cllr G Barratt

Notice is hereby given that the meeting of Chipperfield Parish Council to which you are summoned to transact the business set out below will be held in\* **The Village Hall, The Common, Chipperfield on Monday 16<sup>th</sup> April 2018** The meeting will follow the planning meeting & will not be earlier than 7.45

Mrs Carole Butcher  
Clerk to the Council  
11<sup>th</sup> April  
2018

**\* Please note change of venue**

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**Public participation** – There will be 15 minutes available for “Public Participation “if required

## **AGENDA**

**200/17 CHAIRMANS ANNOUNCEMENTS**

The chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building to be evacuated.

**201/17 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**202/17 DECLARATIONS OF INTEREST**

To receive any pecuniary interests relating to items on the agenda. *A member, when declaring their registerable pecuniary interest in a matter must leave the room when the matter is being discussed.*

Chipperfield Parish Council,  
The Village Hall  
The Common, Chipperfield  
Herts.  
WD4 9BS  
Tel: 01923 263 901

email: [parishclerk@chipperfield.org](mailto:parishclerk@chipperfield.org)

website: [www.chipperfieldparishcouncil.gov.uk](http://www.chipperfieldparishcouncil.gov.uk)

- 203/17 MINUTES**  
To approve the minutes of the meeting of 19<sup>th</sup> March 2018
- 204//17 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED**  
To receive the Chairman's report & any correspondence.
- 205/17 FINANCE AND GENERAL PURPOSE**  
To approve Section1 (Annual Governance statement 2017/18) of annual return
- 206/17** To approve Section 2 ( Accounting statement 2017/18) of annual return
- 207/17** Approval of annual internal audit report  
  
Council to note ,Cllr Bathurst is now a signatory on the Nat West Account  
Council to note CILfunds due 28<sup>th</sup> April 2018 Total £4497.50
- 208/17 CHANGE OF VENUE AND DATES FOR MEETINGS**  
**PROPOSAL** to hold Planning and Council meetings in the Village Hall,  
**PROPOSAL** for Planning meetings to be held every 3 weeks and Full Council every 6 weeks .  
**PROPOSAL** for Council to discuss and agree increase in room hire costs  
All meetings to continue being held on a Monday evening.
- 209/17 NEW COUNCILLOR**  
Council to note Cllr Heaphy signed her Declaration of Acceptance of Office on the 20th March 2018. To **PROPOSE** that Cllr Heaphy joins working groups, Open Spaces and Youth and Education.
- 210/17 REPORT FROM BOROUGH/COUNTY COUNCILLORS**  
To receive a report from Borough/County Councillor
- 211/17 REPORTS FROM WORKING GROUPS**  
**1.OPEN SPACES**  
**2.YOUTH AND EDUCATION**  
**3.POLICE REPORT**  
**4.HIGHWAYS**  
**5.ALLOTMENTS**
- 212/17 CENTENARY OF ARMISTICE DAY**  
To discuss any Council involvement

**213/17 NEIGHBOURHOOD PLAN**  
An update on the Neighbourhood Plan

**214/17 DEFIBRILLATOR TRAINING**  
Proposal for defibrillator training  
The Clerk to obtain costs for training and Council to consider.  
Previous training in January 2016 was included in the cost of the defibrillator purchase.

**215/17 WARDENS VAN**  
Proposal for warden to park the vehicle at his home address overnight and rental of garage to cease. The Warden to pay fuel costs for journey to work  
Council to note garage rent increased from £46.00+ vat to £52.60 + vat on 1<sup>st</sup> April .Council to be advised of any changes to insurance policy

**216/17 UPDATE ON SMILEY FACES**

**217/17 DATE OF NEXT MEETING**  
The next meeting will be held on the 21<sup>st</sup> May 2018 following the planning meeting @7.15 in The Village Hall, The Common, Chipperfield, WD4 9BS  
( Subject to item 208/17 being resolved)



Carole Butcher Clerk to the Council

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