



Chipperfield Parish Council

Minutes of the meeting of the of the Chipperfield Parish Council held on Monday 22nd June 2015 held in the Small Hall, The Common, Chipperfield at 7.45 pm

Present:- Councillor H Laverack (Chairman)
Councillor E Flynn (Vice Chairman)
Councillor W Bathurst
Councillor K Cassidy
Councillor P Ingram
Councillor S Mant

In Attendance: Mrs J Dawes, Clerk to the Council
1 Member of the Public

29/15 **Chairman's Announcements**

The Chairman announced details of the arrangements in case of fire or other events that might require the meeting room or buildings evacuation

30/15 **Apologies for Absence**

Apologies for absence were received, recorded and accepted from Councillor Vyse

31/15 **Declarations of Interest**

There were no declarations of interest.

32/15 **Minutes of the Last Meeting**

It was proposed by Councillor Flynn, seconded by Councillor Bathurst and **RESOLVED** that the minutes of the meeting held on Monday 11th May 2015 be signed as a true record.

33/15 **Matters Arising**

There were none.

34/15 **Co-option of Councillor**

It was proposed by Councillor Laverack, seconded by Councillor Flynn and **RESOLVED** unanimously that Kevan Cassidy be co-opted onto the Council. Mr Cassidy signed his Acceptance of Office and took his place at the table.

35/15 **Report from Borough / County Councillor**

There was no report

36/15 **Appointment of members of Working Groups, Outside Organisations & Committees**

The working groups were appointed as per the attached list.

Signed..... Dated.....

37/15 **Reports from members who have attended meetings with other organisations**

Councillor Vyse had attended a meeting of Chipperfield Care on the 15th the meeting had gone well with nothing significant to report.

Councillor Bathurst will be attending a meeting of the Village Hall on Thursday to progress the budget for the new office.

38/15 **Clerks Report**

The Clerk reported that she was now back to working 3 i/2 days and would be back to full time by the end of the month. Her time had been spent closing the accounts and preparing for the internal auditors visit on Thursday

39/15 **Police Report**

The police had changed the style of report and it no longer gave as much detail and Chipperfield had been grouped in with Flaunden for reporting purposes and it was not possible to distinguish between the two parishes.

Two crimes had been reported for May and the outcomes of these were:-

- 1 x charged with criminal damage
- 1 x cannabis warning issued

40/15 **Finance & General Purposes Report**

The Clerk was asked to provide accounts from the period that she had been absent to ensure the council were aware of the current financial position. It would be reviewed at the next Finance & General Purposes meeting.

Clerk

41/15 **Village Defibrillator**

The cabinet had been installed at the Two Brewers and a launch party had been planned for Monday 29th June 2015 at 7.00 pm at the Two Brewers.

42/15 **Schedule of Meetings**

The schedule of meetings was approved with the addition of an extra Parish Council meeting to be added to April 2016

43/15 **Notice Boards**

Estimates had been received to replace 3 notice boards. It was agreed that 2 x 3 bay and 1 x 2 bay be ordered however a quote for all lockable was requested prior to ordering

44/15 **Monthly Accounts and Accounts for Payment**

The monthly statement of accounts paid for may and June, were discussed. It was proposed by Councillor Flynn, seconded by Councillor Cassidy and **RESOLVED** that the list of cheques be approved.

45/15 **Open Spaces Report**

There was no report

Signed..... Dated.....

- 46/15** **P3**
 The quotation to resurface the footpath by the Church was £1,500. The p3 grant would be £1,000 and the Parish Council had been asked to contribute the remaining £500. It was proposed by Councillor Bathurst, seconded by Councillor Mant and agreed. The grant had not yet come through but was expected shortly.
- 47/15** **Events Working Group Report**
 There was none.
- 48/15** **Allotments Report**
 The allotment AGM had gone very smoothly. There was no water pressure on the tap in the top corner, the Clerk was asked to contact M O'Connor to remedy the problem and also to change the bottom tap to match the keys.
- 49/15** **Youth & Education Report**
 Councillor Laverack had presented the prizes for the Victoria Walk. He reported that the Head Teacher would be leaving to take up a post at another school.
- 50/15** **Highways, Road Safety and Transport Report**
 The Drivesafe team would be visiting to find suitable locations for speed monitoring. Highways had agreed to install the village signs.
- 51/15** **Correspondence**
 Councillor Laverack had received an invite to the Greensleeves Morris Men annual feast.
- 52/15** **Items for the Next Agenda**
 Village Hall
- 53/15** **Date of Next Meeting**
 The next meeting is to be held on 20th July 2014 after the Planning Committee meeting in the Small Hall.
- 54/15** **PART 2**
 It was proposed by Councillor Flynn, seconded by Councillor Cassidy and RESOLVED to exclude the press and public due to the confidential nature of the business to be discussed.
- 55/15** **LOCUM CLERKS' INVOICE**
 Councillor Laverack's report was discussed and noted. It was agreed that the letter offering a payment of £564.10 should be sent.

The meeting closed at 9.20 pm

Signed..... Dated.....

WORKING GROUPS, COMMITTEES AND REPRESENTATIVES 2015/16

WORKING GROUPS

Group	Lead	Support 1	Support 2
F&GP	Harry Laverack	Steve Mant	Eamonn Flynn
Highways	Steve Mant	Eamonn Flynn	Peter Ingram
Open Spaces	Toni Vyse	Peter Ingram	Wendy Bathurst
Allotments	Wendy Bathurst	Eamonn Flynn	
Youth, & Education	Toni Vyse	Kevan Cassidy	Harry Laverack

Notes: "Highways" also includes Transport, Utilities & Waste

"Open Spaces" includes footpaths

REPRESENTATIVES FOR OUTSIDE ORGANISATIONS

Organisation	Lead
Small Hall/Village Hall	Wendy Bathurst
Chip News	Wendy Bathurst
Chip Care	Toni Vyse
Sports Clubs	Peter Ingram
HAPTC/NALC	Harry Laverack
Police & Neighbourhood Watch	Peter Ingram
British Legion	Peter Ingram
Friends of Chipperfield Common	Wendy Bathurst

COMMITTEES

	Chair	Vice Chair	Member 1	Member 2
Planning	Steve Mant	Eamonn Flynn	Peter Ingram	Kevan Cassidy
Personnel	Steve Mant	Eamonn Flynn	Wendy Bathurst	

Chairman of the Council is Ex Officio on all Committees

Signed..... Dated.....