



## Chipperfield Parish Council

Minutes of the meeting of the of the Chipperfield Parish Council held on Monday 18<sup>th</sup> August 2014 held in the Small Hall, The Common, Chipperfield at 8.15 pm

Present:-  
Councillor H Laverack  
Councillor W Bathurst  
Councillor P Ingram  
Councillor G Kempston  
Councillor D Nobbs

In Attendance: Mrs J Dawes, Clerk to the Council  
County Councillor Roberts

75/14 **Chairman's Announcements**

The Chairman announced details of the arrangements in case of fire or other events that might require the meeting room or buildings evacuation

76/14 **Apologies for Absence**

Apologies for Absence were received from Councillor E Flynn, Councillor S Mant and Councillor Webby

77/14 **Declarations of Interest**

There were no declarations of interest.

It was agreed that as Councillor Kempston had to leave the meeting early the O.S discussion would be moved up the agenda, but for minuting purposes would remain in agenda order.

Councillor Kempston left at 8.30 pm

78/14 **Minutes of the Last Meeting**

It was proposed by Councillor Ingram, seconded by Councillor Nobbs and **RESOLVED** that the minutes of the meeting held on Monday 18<sup>th</sup> August 2014 be signed as a true record.

79/14 **Matters Arising**

Arising from minute 39/14, a letter regarding overgrown hedges would be given to the Warden to distribute to offending properties.

Arising from minute 54/14, the Clerk confirmed that a letter had been sent to the Headteacher and her team congratulation them on their outstanding Ofsted report.

Signed..... Dated.....

**80/14**                    **Report from Borough / County Councillor**

There was no report.

**81/14**                    **Appointment of representatives for outside bodies**

The appointments remained the same except that Councillor Bathurst took on the Village Hall. Councillor Laverack had emailed Councillor Kempston and suggested that Councillor Ingram took over as lead on Open Spaces now that he was working.

**82/14**                    **Reports from outside bodies**

There were none.

**83/14**                    **Clerks Report**

The Clerk reported that the opening hours of the office were now Monday to Thursday 1.30 pm to 6.00pm. she thanked the Council for agreeing to the changes.

A Bus Consultation with the proposal to stop all buses through the village a 6.00 pm had been released by Hertfordshire County Council. All Councillors were urged to look at it.

**84/14**                    **Police Report**

There had been 3 incidents during July. 1 burglary and 2 others – burglary in Tower Hill, a garage was broken into but it was unclear what had been taken. A drunk driver had been stopped in Rucklers Lane and an incident of domestic violence in the village.

**85/14**                    **Hertfordshire County Council Parish Charter**

The Clerk was asked to respond.

**86/14**                    **Finance & General Purposes**

There had been no meeting this month

**87/14**                    **Village Defribulator**

The Clerk had circulated paperwork regarding this. It was proposed by Councillor Laverack, seconded by Councillor Nobbs and **RESOLVED** that the Clerk be authorised to spend up to £2500 on the necessary equipment and to liaise with Councillor Ingram to have a meeting with the Management at the Two Brewers to obtain permission to have the cabinet sited there.

Clerk  
Cllr Ingram

**88/14**                    **Press and Media Policy**

Councillor Laverack to discuss with Councillor Webby over a preferred form of words.

Cllr  
Laverack

**89/14**                    **Resource management**

Councillor Laverack wanted to have a discussion with group leaders regarding the working groups not following up on actions and the tendency to use the clerk as a secretary.

Signed..... Dated.....

90/14

**Monthly Accounts and accounts for payment**

It was proposed by Councillor Ingram, seconded by Councillor Nobbs and **RESOLVED** that the financial information as attached to these minutes be approved.

91/14

**Open Spaces Report**

Concern was expressed that there was very little communication from DBC, there had been no response from Colin regarding Councillor Ingrams latest email and no follow up on outstanding actions, no meetings had been arranged and there had been no Friends of Chipperfield Common meetings for a long time. As a future plan it may be worth the parish council looking into taking over the ownership of the Common.

It was reported that there had been a bad dog attack on the Common and the PCSO had been passed all the details and was dealing with the matter.

It was understood that the issue at Little Winch had been resolved and therefore a letter should be sent to neighbouring properties explaining where the boundary was and requesting the removal of any non native species of plant.

92/14

**Events working group**

There was nothing to report

93/14

**Allotments Report**

Councillor Bathurst agreed to take up the business of the replacement of the wooden gates, obtaining quotes for the new ones and selling the existing ones. The Clerk was asked to arrange to have the chain on the padlocks extended to prevent people being locked into the site. It was agreed that a skip should be put on the site at the end of the season and allotment holders encouraged to remove any rubbish.

94/14

**Youth & Education Report**

St Pauls had received an outstanding Ofsted report. The Clerk was asked Clerk to write to the Headteacher and congratulate her and her team.

95/14

**Highways, Road Safety and Transport Report**

The news of the Drive Safe Campaign had gone into the Chipperfield News and so far one volunteer had come forward.

The water leak in Tower Hill had turned out to be sewage and had been fixed by the water board.

96/14

**Village Signs**

two designs of signs had been received, Council felt that the proposal from Herts County Council was boring and it was therefore proposed by Councillor Bathurst, seconded by Councillor Ingram and **RESOLVED** that 3 signs be purchased from Signs of the Times. The ornate sign on Chipperfield Road to remain and be refurbished.

Signed..... Dated.....

97/14

**Correspondence**

There was no correspondence.

98/14

**Items for the Next Agenda**

Any items to be forwarded to the Clerk

99/14

**Date of Next Meeting**

The next meeting is to be held on 20<sup>th</sup> October 2014 after the Planning Committee meeting in the Small Hall.

The meeting closed at 9.52pm

Signed..... Dated.....

**Payments Made June**

Date	Cheque	Name	Column1	Amount
05/06/2014	100235	Mr P Sadler	Wages June	513.38
05/06/2014	100236	Mr A Orchard	Wages June	190.53
05/06/2014	100237	Mrs J Dawes	Wages June & Expenses	874.79
05/06/2014	100238	Broker Network Ltd	Insurance	711.33
05/06/2014	100239	Virgin Media Business	Telephone & Broadband	50.24
05/06/2014	100240	Garden Scene	Supplies for war memorial	92.56
05/06/2014	100241	Chippfield News	APM advert	110.00
05/06/2014	100242	Staples	Stationery	54.98
05/06/2014	100243	Taylor's Tools (UK)Ltd	Equipment repair	147.62
05/06/2014	100244	Auditing Solutions Ltd	Audit	360.00
05/06/2014	100245	CDA Herts	Subscription	30.00
01062014	DD	Dacorum Borough Council	Garage Rental	44.16
<b>Total Payments for May</b>				<b>3179.59</b>

**Bank Reconciliation as at 31<sup>st</sup> May 2014**

Scottish Widows	77,000.00
NatWest Reserves	44804.46
NatWest Current	0.00
	<u>121,804.46</u>

Less Outstanding cheques

100213	55.00
100222	1200.00
100224	550.00
100229	339.16
100230	577.50
100231	51.41
100232	234.71
100233	17.87
	<u>1,255.00</u>

**Total Balance** 120,549.46

Signed..... Dated.....