



# CHIPPERFIELD PARISH COUNCIL

## PARISH COUNCIL AGENDA

To: Councillors Harry Laverack– Chairman, Wendy Bathurst, Eamonn Flynn, Peter Ingram, Guy Kempston, Stephen Mant,

Notice is hereby given that the meeting of Chipperfield Parish Council to which you are summoned to transact the business set out below will be held in the Small Hall, The Common, Chipperfield on Monday 16<sup>th</sup> February 2015 immediately after the Planning Committee

*J Dawes.*

Jan Dawes  
Clerk to the Council

There will be an opportunity at the start of the meeting for members of the public to speak

- 200/14 CHAIRMANS ANNOUNCEMENTS**  
The chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building to be evacuated.
- 201/14 APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- 202/14 DECLARATIONS OF INTEREST**  
To receive any pecuniary interests relating to items on the agenda. A member, when declaring their registerable pecuniary interest in a matter must leave the room when the matter is being discussed.
- 203/14 MINUTES OF LAST MEETING**  
To approve as a correct record the minutes of the meetings held on 12<sup>th</sup> January 2015 and 19<sup>th</sup> January 2015
- 204/14 MATTERS ARISING**  
Brief progress check only.
- 205/14 REPORT FROM BOROUGH/COUNTY COUNCILLOR**  
To receive a report from the Borough/County Councillor.

Chipperfield Parish Council, 80 Alexandra Road, Hemel Hempstead, Herts HP2 4AQ

☎ Telephone: 01442 386237

✉ email: [parishclerk@chipperfield.org](mailto:parishclerk@chipperfield.org)

🌐 website: [www.chipperfieldparishcouncil.gov.uk](http://www.chipperfieldparishcouncil.gov.uk)

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- 206/14 TO RECEIVE REPORTS FROM MEMBERS WHO HAVE ATTENDED MEETINGS WITH OTHER ORGANISATIONS**  
To receive reports
- 207/14 CLERKS REPORT**  
To receive the Clerks report
- 208/14 POLICE REPORT**  
To receive the report on the latest crime and antisocial behaviour in the Parish – Councillor Ingram
- 209/14 FINANCE & GENERAL PURPOSES REPORT**  
To update members on current issues – Councillor Laverack
- 210/14 PARISH OFFICE**  
To update the Council
- 211/14 GRANTS**  
To approve the Grant applications as per the recommendation of the Working Group
- 212/14 OUTSTANDING TASKS**  
To update
- 213/14 MONTHLY ACCOUNTS AND ACCOUNTS FOR PAYMENT**  
To approve the monthly statement of accounts and the cheques paid during December and January
- 214/14 OPEN SPACES GROUP**  
To receive the report on open spaces. (minutes of last meeting attached) - Councillor Ingram
- 215/14 EVENTS WORKING GROUP**  
To receive the report on events
- 216/14 ALLOTMENTS GROUP**  
To receive the report on the Allotments – Councillor Bathurst
- 217/14 HIGHWAYS WORKING GROUP**  
To receive the report on Highways – Councillor Mant
- 218/14 CORRESPONDENCE**  
To report on any correspondence received – Clerk
- 219/14 DATE OF NEXT MEETING**  
The next meeting will be held on Monday 16<sup>th</sup> February 2015 immediately after the Planning Committee in the Small Hall The Common Chipperfield.

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Actions arising from previous meetings

Minute	Action Due	Who by	Date due:	Completed
132/14	Include outstanding actions in minutes	Clerk	15/12/14	5/11/14
134/14	Discuss situation re Little Winch	H Laverack	15/12/14	
134/14	Buffet for Green Flag	Clerk	14/11/14	4/11/14
138/14	Meeting with Cricket Club	Clerk	15/12/14	28/11/14

**List of outstanding actions**

	Activity	Nominat ion	Progress	Target Date
<b>Parish Clerk</b>	Dog attack	Police	ongoing	
	Dog warden training			
	Chainsaw training			
	Councillors email addresses			
	Wendy Complaint	HL	complete	complete
<b>F &amp; GP</b>	Traffic speed control	JD/HL	progressing	
	Defibrillator	JD/ PI	progressing	
	Village charter			
	Village hall project	F&GP + WB	progressing	
	Press release policy			
<b>Highways</b>	Change of bus time table			
	Bus shelters			
	Village signs	JD	ordered awaiting supply and fit	
	Village sign refurb	PG		
<b>Planning</b>	Blackwells finger sign			
	Cricket club request for sign			
	Neighbourhood plan			
<b>Open Spaces</b>	Annual walk		complete	
	Little Winch	HL + OS	ongoing	
	Clearance of fallen trees			
	Green Flag ceremony	PI		14/11/14
	Additional post at Blackwells car park			

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<b>Allotments</b>	gate lock	JD		
	Gate removal	WB		
	Repair of football field gate	WB		

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