



Notice is hereby given that the Annual meeting of Chipperfield Parish Council, to which you are summoned to transact the business set out below, will be held in the **Small Hall, The Common, Chipperfield** on **Monday 19th May 2014 at 7.45pm** or immediately after the planning meeting

To Councillors: *H Laverack - Chairman, - E Flynn – Deputy Chairman, W Bathurst, P Ingram, G Kempston, S Mant, D Nobbs and J Webby*

Public participation – There will be 15 minutes available for “Public Participation” if required.

AGENDA

- 1/14 ELECTION OF CHAIRMAN**
To elect a chairman for the ensuing Council year
- 2/14 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN**
The Chairman to sign the Declaration of Acceptance of Office of Chairman
- 3/14 ELECTION OF VICE-CHAIRMAN**
To elect a vice-Chairman
- 4/14 CHAIRMAN’S ANNOUNCEMENTS**
The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building’s evacuation
- 5/14 APOLOGIES FOR ABSENCE**
To receive apologies for absence
- 6/14 DECLARATION OF INTERESTS**
To receive any Pecuniary interests relating to items on the agenda.
A Member, when declaring their registerable pecuniary interest in a matter must leave the room when the matter is being discussed.
- 7/14 MINUTES OF LAST MEETING**
To approve as a correct record the minutes of 14th April 2014
- 8/14 MATTERS ARISING FROM THOSE MINUTES**
Brief progress check only
- 9/14 REPORT FROM BOROUGH/COUNTY COUNCILLOR**
To receive a report from Borough/County Councillor Report
- 10/14 TO APPOINT MEMBERS OF WORKING GROUPS**
To appoint members for the following group to include reserve members:-
Allotments Finance and General Purpose
Highways, Road Safety and Transport Open Spaces
Planning Youth and Education
Events
- 11/14 TO APPOINT MEMBERS OF COMMITTEES**
Planning
Personnel

12/14 TO APPOINT REPRESENTATIVES FOR OUTSIDE ORGANISATIONS

To appoint representative to the following areas to include reserve members:-

Youth Club/Small Hall
Chipperfield News
Friends of the Common
Watch/Police

Village Hall
School Liaison
British Legion

Chipperfield Care
Village Sports Clubs
Neighbourhood

FINANCE AND GENERAL PURPOSE

13/14 FINANCE AND GENERAL PURPOSE AND POLICE REPORT

To briefly update members on current issues

14/14 COUNCIL LIABILITY INSURANCE RENEWAL

To agree the Council's insurance renewal

15/14 MONTHLY ACCOUNTS AND ACCOUNTS FOR PAYMENT

To approve monthly accounts and sign cheques for payment

OPEN SPACES

16/14 OPEN SPACES REPORT

To briefly update members on current issues

17/14 EVENTS

To briefly update members on current issues

ALLOTMENTS

18/14 ALLOTMENT REPORT

To briefly update members on current issues

YOUTH AND EDUCATION

19/14 REPORT FROM WORKING GROUP

To briefly update members on current issues

HIGHWAYS, ROAD SAFETY AND TRANSPORT

20/14 HIGHWAYS, ROAD SAFETY AND TRANSPORT REPORT

To briefly update members on current issues

21/14 CORRESPONDENCE


To report correspondence received

22/14 NEXT AGENDA ITEMS

To request next agenda items only

23/14 DATE OF NEXT MEETING

The next meeting is **Monday 16th June** 2014 after the Planning Committee meeting to be held in the Small Hall, The Common, Chipperfield


SIGNED
PARISH CLERK

DATED 14th May 2014